

**Pelham-Batesville Fire Department**  
**Board of Fire Control**  
**Commission Meeting Minutes**  
**Monday, October 21, 2024**

1. Chairman Frank Cox opened the meeting at 7:00 PM at Headquarters located at 3050 S. Highway 14, Greer. Members present were Chairman Frank Cox, Keith Poole, Greg Jackman, and Louis Voorhees. Others present were Chief Phill Jolley, DC Carey Ballew, AC Drew Padgett, BC Scott Harris, Lt. Ryan Barnett, Lt. Justin Mills and VC Barry Pittman.
  - a) Louis Voorhees made a motion to approve the agenda as written. Greg Jackman seconded the motion, and all members approved.
2. Greg Jackman made a motion to accept the minutes as written for the regularly scheduled meeting on September 16, 2024. Louis Voorhees seconded the motion, and all members approved.
3. Financial Report:
  - a) Chief Jolley presented the financial reports for September 2024.
4. Old Business:
  - a) None
5. New Business:
  - a)
    1. Chief Jolley communicated to the board that Station 3's roof needs unplanned repairs due to leaks and missing shingles. Three quotes were presented to the board. All Con Roofing was \$28,800.00, Howell Roofing was \$26,500.00 and Refined Roofing was \$30,000.00. After review and discussion Keith Poole made a motion to approve the replacement of the Station 3 roof by Howell Roofing not to exceed the quoted \$26,500.00 to be paid out of the Capital Reserves account. Louis Voorhees seconded, and the motion passed.
    2. Deputy Chief Ballew informed the board that the generators at Station 3 and Station 4 will both need to be adapted to run the entire assigned station. Repairs and upgrades are estimated at \$60,000.00 to include surge protector at Station 3 as well as power to the outbuilding and parking lot lights. Greg Jackman made an emergency authorization to spend the needed \$60,000.00 out of the Capital Reserve account to make the necessary repairs and upgrades. Keith Poole seconded the motion, and the motion passed.
  - b) Assistant Chief Drew Padgett informed the board of the need to order the equipment for the new apparatus so that it will be ready when the trucks arrive. Keith Poole made the motion to take \$60,000.00 out of Capital Reserves to order the needed equipment. Greg Jackman seconded the motion, and the motion passed.
  - c) The first reading of the 2025 Budget was presented by Chief Jolley and staff.

d) Keith Poole made a motion to enter Executive Session to discuss personnel pay and benefits at 8:38 pm. Greg Jackman seconded the motion and board entered into Executive Session. Board exited Executive Session at 9:43. Louis Voorhees made a motion to accept the first reading of the 2025 Budget as presented at \$6,660,856.57. Keith Poole seconded the motion, and the motion passed.

6. Reports:

a) Response and Inspection: DC Ballew presented the response and inspection reports to the board.

b) Other Reports: None

c) Chief Reports:

- None
- Next regular Commissioner's Meeting is scheduled for November 18, 2024, at the regular time of 7:00 PM.

7. Keith Poole made a motion to adjourn the meeting at 9:44 PM.

Respectfully,

Greg Jackman, Secretary